



# **Introduction to Strategic Electoral Procurement**

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**PSO/SAT - ELECTION**

**UNDP - Procurement Support Office**  
**Copenhagen, 29-31 October 2008**

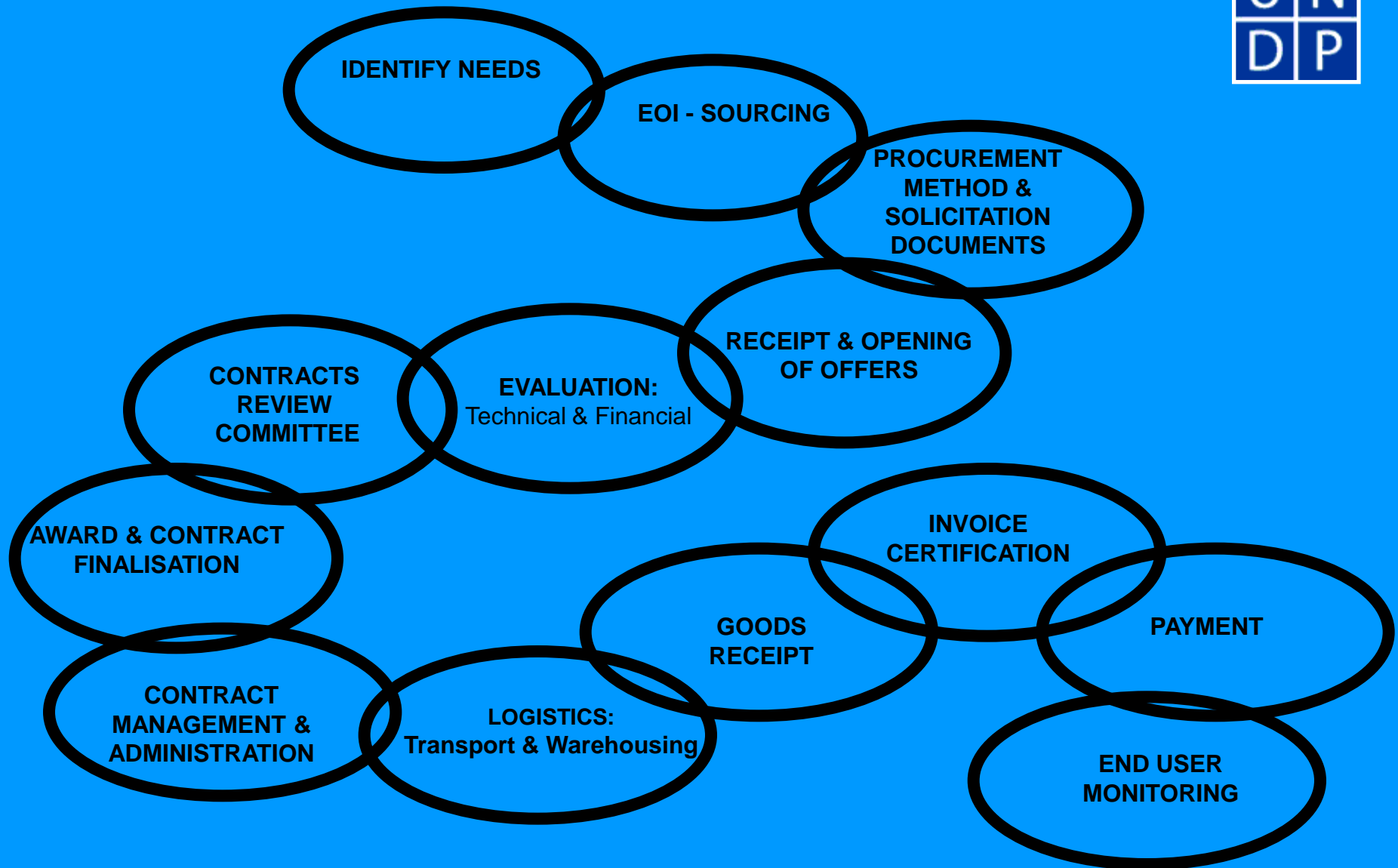
## OBJECTIVE

- Understanding of various roles and its interlinkages
- Planning Tool

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# Procurement within an Electoral Cycle

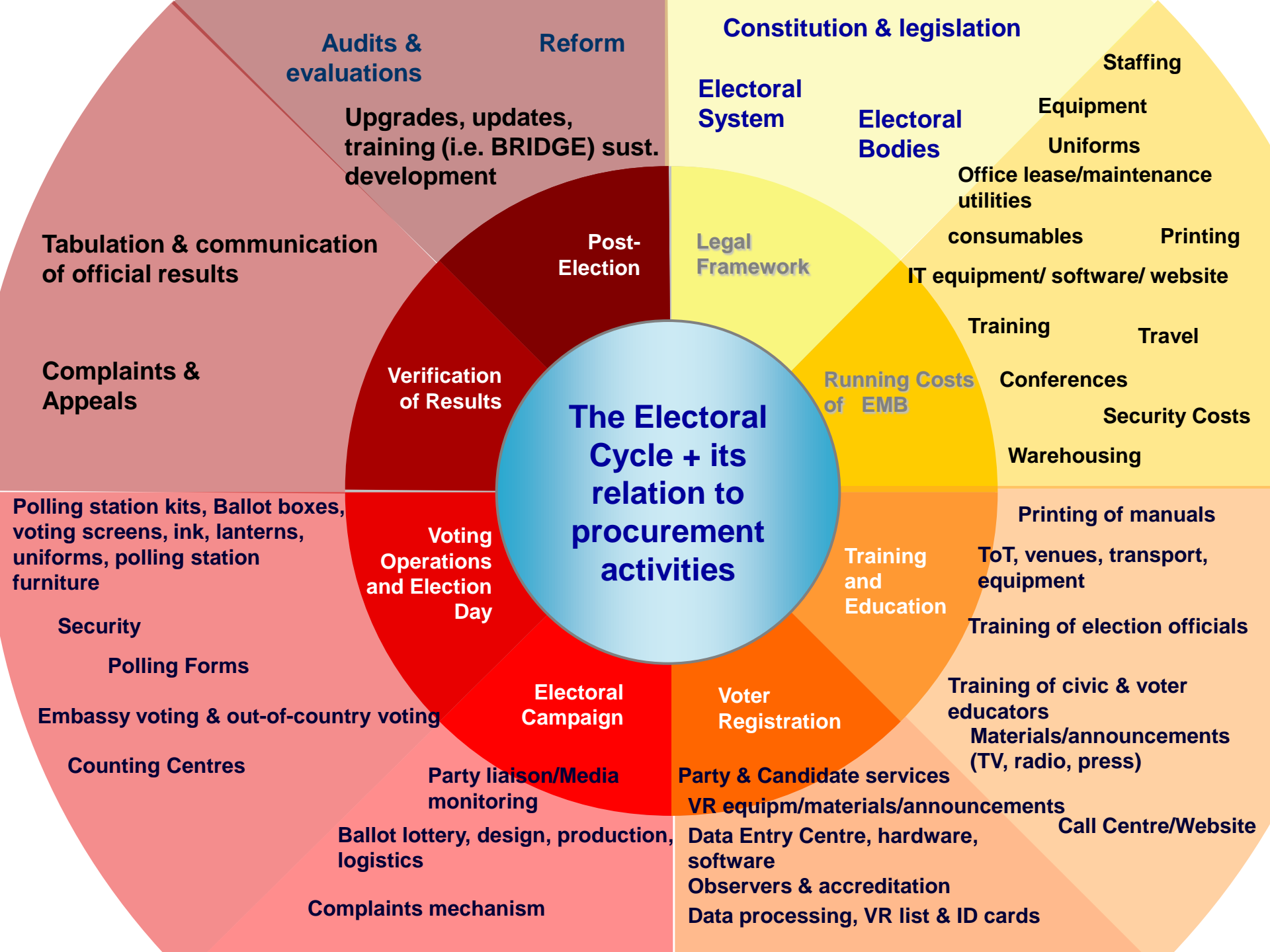


How do we MARRY  
the Electoral Cycle Groom to the Procurement Cycle Bride?

# OPERATIONAL PROCUREMENT PLAN

## WHAT?

A Road Map to Where the project is going, How it's going to get there and How it will know if it got there or not.



# Procurement within an Electoral Cycle

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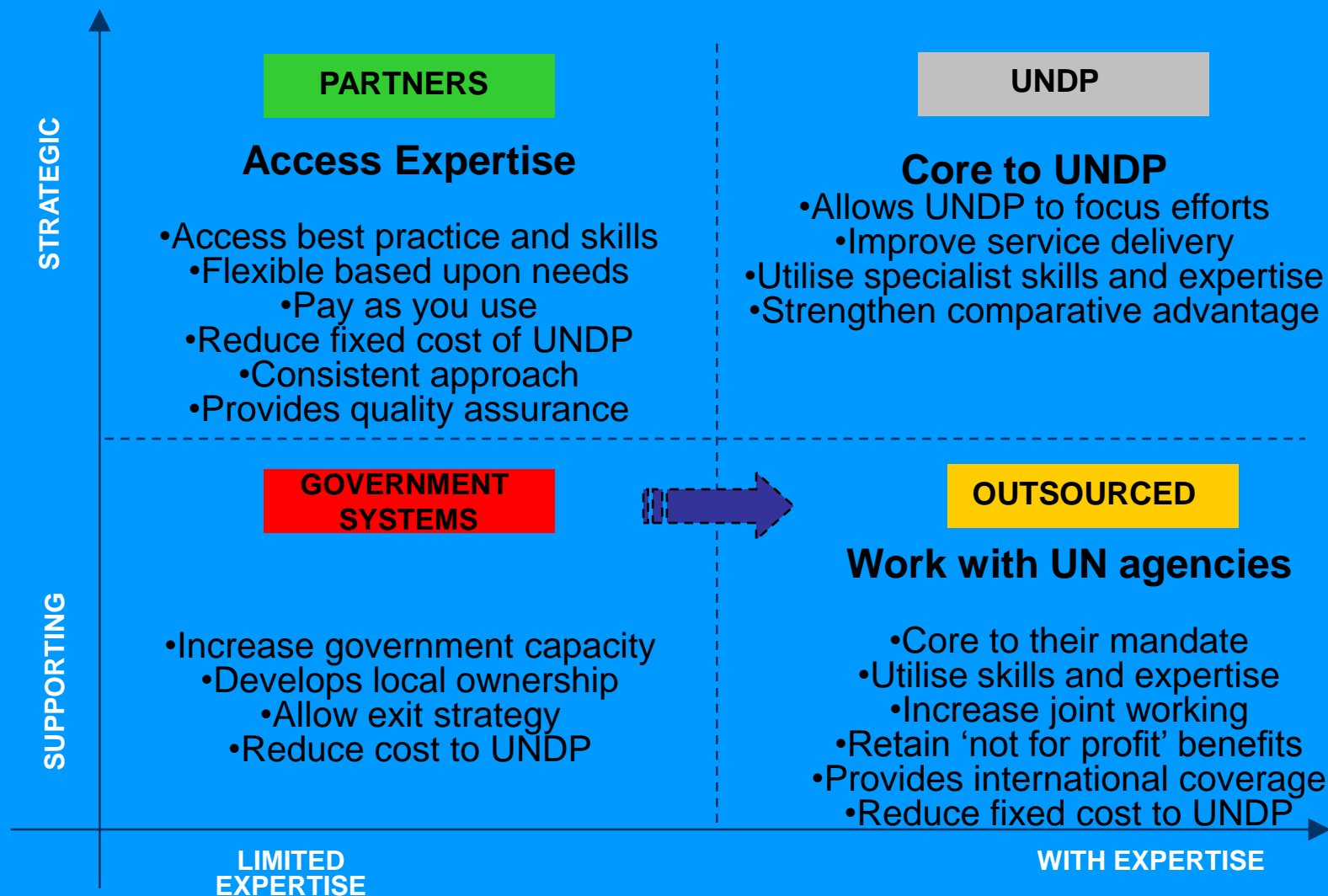
## STEP 1: WHAT?

- Training and education:  
Printing services (manuals, posters), training programme, logistics, training kits, venue, hiring of experts
- Voter Registration:  
Printing, purchase of office equipment, ICT, registration kits, logistics, hiring of experts, logistics
- Data Centre  
Hardware, software, training programme, integration of services, venue (rent or rehabilitate)
- Electoral campaign  
Media monitoring, printing and venue set up for ballot lottery services
- Elections day  
Security & non-security printing, ballot boxes, polling day kits, voting screens, ink, furniture, logistics



# Procurement within an Electoral Cycle

## STEP 2: HOW? - Focus on what is core



# Procurement within an Electoral Cycle



## STEP 3: CREATE THE PLAN

OPERATIONAL PROCUREMENT PLAN - AFGHANISTAN ELECT PROJECT 2008

ITEM	HANDLED BY	METHOD	SPECs finalized by	ITB/RFQ launch	ITB opening/receival of quotations	CAP meeting	ACP	PO	ESTIMATED FCA	ESTIMATED CPT KABUL (1st LOTS W/ STAGED DELIVERIES)	STAGED DELIVERIES IN KABUL	STATUS
Security Printing - registration form	PSO	ITB 1	23/07/2008	24/07/2008	05/08/2008	13/08/2008	15/08/2008	20/08/2008	13/09/2008	20/09/2008	3M - 20 Sep 6M - 15 Oct	sent to ACP
Registration camera kit, photo paper and cartridges, accessories : fully registration equipment	PSO	ITB 2	24/07/2008	24/07/2008	05/08/2008	13/08/2008	18/08/2008	20/08/2008	10/09/2008	17/09/2008	450, 10 Sep 1400, 20 Sep	sent to ACP
Registration Kits : non sensitive (paper, glue...)	PSO	RFQ LTA 1	24/07/2008	25/07/2008	01/08/2008			14/08/2008	04/09/2008	10/09/2008	all 8-10 Sept	PO Placed
Registration training Kits Stationery : non sensitive ( paper, glue...)	PSO		24/07/2008	25/07/2008	01/08/2008			14/08/2008	04/09/2008	10/09/2008	all 8-10 Sept	PO Placed
Registration material box AND Training Registration material boxes ( non sensitive form (complain, attendance, ..., stickers,...)	PSO		24/07/2008	25/07/2008	01/08/2008			14/08/2008	04/09/2008	10/09/2008	all 8-10 Sept	PO Placed
blue box	PSO		24/07/2008	25/07/2008	01/08/2008			14/08/2008	04/09/2008	10/09/2008	all 8-10 Sept	PO Placed
IT Equipment for Central Processing <b>Data Centre</b> : Desktops, printers, scanners	PSO	ITB 3	24/07/2008	28/07/2008	11/08/2008	22/08/2008	27/08/2008	02/09/2008	02/10/2008	14/10/2008	25/10/2008	Tech eval done



**Thank You**