





# Copenhagen – Procurement Hub

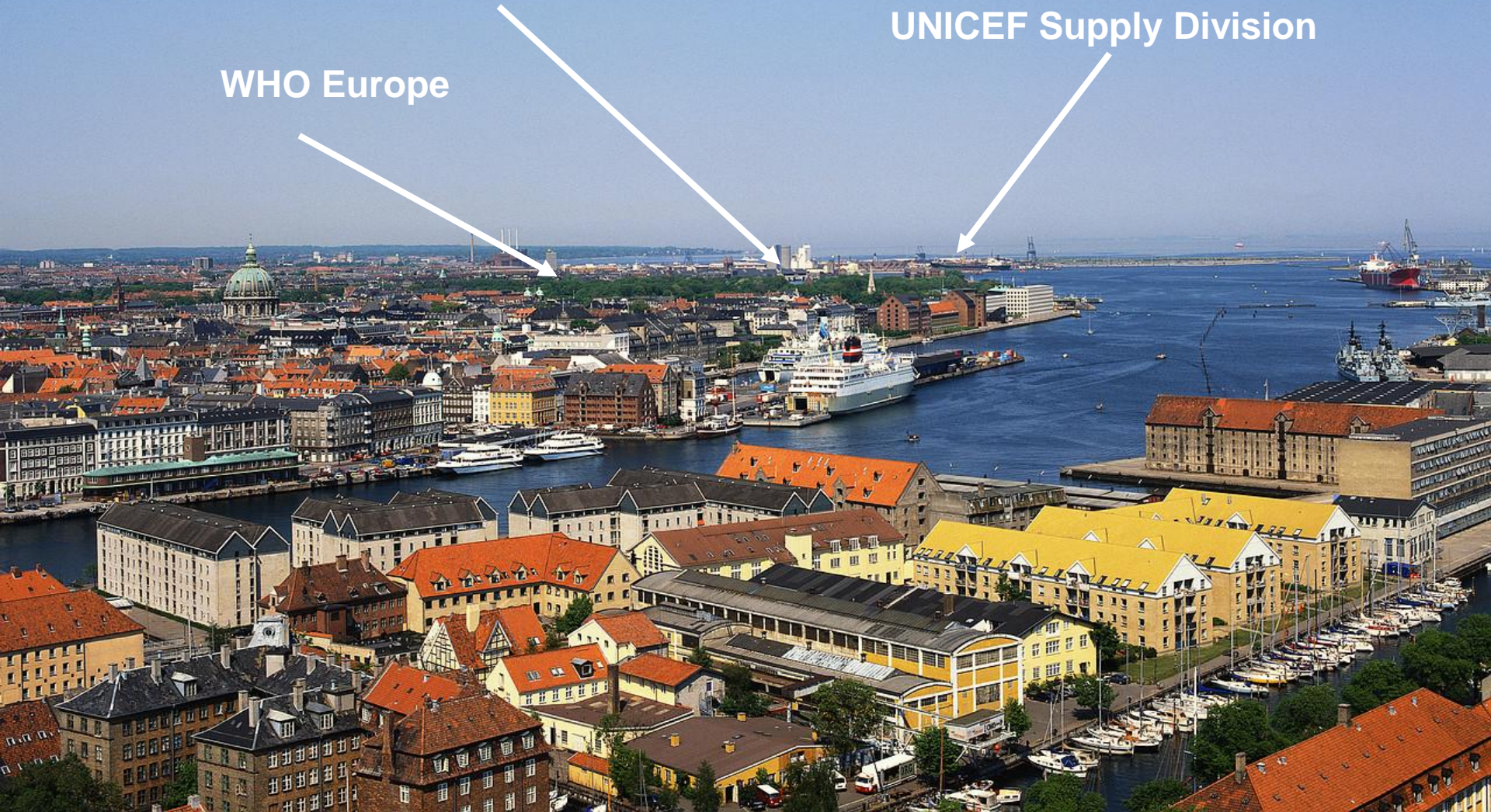
UNOPS HQ

UNDP/PSO

UNFPA Procurement Unit

UNICEF Supply Division

WHO Europe





# Green meetings





# Greener Meetings

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## **Use paperless technology**

1. Electronic registration ([www.regonline.com](http://www.regonline.com))
2. Documentation on CD ✓
3. Distribute via e-mail ✓
4. On-demand printing only ✓

## **Meeting location**

1. Meet close
  2. Use video/teleconferencing where possible ✓
  3. Use public transport ✓
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# Greener Meetings

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## Practice 3Rs

1. Reduction ✓
2. Reuse ✓
3. Recycle ✓

## Bulk up

1. Ask for condiments not individually packed ✓
  2. Water jugs instead of water bottles ✓
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# Greener Meetings

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## **Lighten Your Stay**

1. Reusable linen, cutlery and crockery ✓
2. Re-use linen in hotel ✓

## **Eat green**

1. Ask supplier to buy local and in season ✓
  2. Offer fair trade tea and coffee ✓
  3. Sign-up for meals
  4. Reusable cutlery and crockery ✓
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# Greener Meetings

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## **Close the recycling loop**

1. Make bins for recycling available ✓

## **Save energy**

1. Switch lights and air-conditioning off when not used ✓
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# Greener Meetings

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## Notices

Procurement Notices  
Contract Awards

## Links

Publications  
Supplying to the UN  
UNCCS Codes  
UN Links  
UN Organization  
HLCM Procurement Network  
Global Compact  
Other Useful UN Links

## Shortcuts to Log

Unfixed Errors (465)  
Duplicate Suppliers  
Subscriptions

Sustainable Procurement

## What is sustainable procurement?

Procurement is called sustainable when the organisation uses its own buying power to give a signal to the market in favour of sustainability and bases its choice of goods and services on:

- economic considerations: best value for money, price, quality, availability, functionality;
- environmental aspects, i.e. green procurement: the impacts on the environment that the product and/or service has over its whole life-cycle, from cradle to grave; and
- social aspects: effects of purchasing decisions on issues such as poverty eradication, international equity in the distribution of resources, labour conditions, human rights.



The UN operates to achieve the goals of peace, equality, sustainable development and respect for human rights. The way the UN manages its operations and procures products and services should reflect these goals.

Ensuring lowest environmental and most positive social impact of procurement does not only build on the international community commitments. It also manages the reputational risk of exploitation or environmental damage in the supply chain; it gives a strong signal to the market and encourages the innovative production of cleaner and more ethical products; and it enhances the benefits for the environment and for local communities.

Sustainable procurement is not about "burdening" the market with extra requirements; rather it is a well-defined strategy that gradually phases in sustainable requirements in bids, supports measures, promotes dialogue and open communication between the suppliers and procurers.

[Link to UN Sustainable procurement policy \(Draft\) available shortly](#)

### Why is sustainable procurement needed?

Procurement's contribution to the goal of sustainable development

### The threat of climate change

Evidence of a world under stress

### Tools for procurers (UN Procurement user login required)

Advice and tools on sustainable procurement

# What you need to know

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- ☐ Security ... Access to the building
    - Name tags
    - Don't let others in
    - Fire alarms
    - Elevators
  - ☐ Rest rooms
  - ☐ And . . .
    - Telephone calls
    - Messages
    - Internet
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# What you need to know

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- ☐ Coffee and tea breaks, water
    - Breakfast?
    - Housekeeping . . .
  - ☐ Lunch
    - DK40
    - Upstairs ('R' in elevator, 'S' on return)
    - Coffee machine, DK3
  - ☐ Dinner on tonight
    - DK80 per person, excl. drinks
    - Comfortable shoes
    - Sights of Copenhagen
  - ☐ Boat Trip on Friday?
  
  - ☐ Help — Susan 7015
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# What you need to remember

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- ☐ No access to building before 8:30
  - ☐ Your nametag
  - ☐ Dinner? Shoes, warm clothes
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*Hope you have a wonderful stay in beautiful Copenhagen*