

European Commission United Nations Development Programme International IDEA

In collaboration with

*IOM- International Organization for Migration
CIDA - Canadian International Development Agency
EISA - Electoral Institute of Southern Africa*

Joint Training on Effective Electoral Assistance

Training Agenda

23 - 27 June 2008
Hotel Avenida, Maputo - Mozambique

Monday June 23

Day 1: Opening, EU/EC and UN/UNDP Framework, Lessons Learned and New Approach

Moderator: Eugene Owusu
Rapporteur: Aleida Ferreyra

9.00	Opening Speeches Glauco Calzuola, Head of the EC Delegation in Mozambique Ndolamb Ngokwey, UN Resident Representative in Mozambique Domenico Tuccinardi, Senior Project Manager, Electoral Processes , International IDEA Miguel De Brito, Director, EISA Mozambique
9.45	Introduction: Concept, Agenda & Objectives - Focus on Effective Electoral Assistance Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
10.30	Break
10.45	UN Policy and Strategic Framework: Criteria for involvement in Electoral Assistance Universal Instruments, Treaty/Non Treaty Standards and Political Commitments, Tatiana Monney, Electoral Political Officer, UN Electoral Assistance Division Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy
11.15	UN/UNDP Lessons Learned and Best Practices: Electoral Assistance Scenarios Regional Activities, Statistics, Case Studies Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy
11.45	EU/EC Policy and Strategic Framework: Electoral Support, Criteria for Involvement in Electoral Assistance and Political

Dialogue
Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid

12.15 EU Election Observation, Background, Methodology and Implementation + NEEDS project
Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid

13.00 **Lunch**

14.30 Case Study: Support to the 2006–2011 Nigerian Electoral Cycles + Discussion
Alberic Kacou, UNDP Resident Representative and UN Resident Coordinator Nigeria

15.15 **Break**

15.30 Case Study – APEC and PACE Projects and the collaboration between the EC, UNDP and IDEA
Simon-Pierre Nanitelamio, Chief Technical Advisory, Election Projects UNDP, DRC

16.00 From Supporting Electoral Processes to Deepening Democracy Programmes: the Tanzania Case
Eugene Owusu, Senior Advisor, Strategic Partnership for Africa, UN/UNDP Brussels Office

16.40 DFID Support to Elections: Meeting the Challenge
Tanweena Chowdhury, Governance Adviser, Politics and The State Team, Policy Division – DFID

17.00 **Work in three groups on one theme:**
18.00 **Assessment Processes, Development Cooperation Mechanisms, Electoral Cycle Approach and Deepening Democracy Programming.**
Facilitated by:
Alberic Kacou, UNDP Resident Representative and UN Resident Coordinator Nigeria
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
Eugene Owusu, Senior Advisor, Strategic Partnership for Africa, UN/UNDP Brussels Office
Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid
Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy
Tatiana Monney, Electoral Political Officer, UN Electoral Assistance Division

Tuesday June 24

Day 2: Stakeholders and Activities in Support of the Electoral Cycle

Moderator: Domenico Tuccinardi
Rapporteur: Stina Larserud

9.00 The Details of the Electoral Cycle Approach and Overview of Recipients and Stakeholders
Linda Maguire, Election Advisor, UNDP Bureau Development Policy

9.30 Legal Framework and Electoral Systems and Their Consequences on Political Scenarios
Domenico Tuccinardi, Senior Project Manager, Electoral Processes , International IDEA

9.50 ***Discussion and Exercise: Electoral Systems***
Stina Larserud, Policy Specialist, International IDEA

10.45 ***Break***

11.00 EMBs, Professional Development of EMBs and Strategic Planning
Joram Rukambe, Senior Electoral Expert, International IDEA (South Africa Office)

11.30 ***Discussion and Exercise: Electoral Management Design and Strategic Planning***
Facilitated by:

Joram Rukambe, Senior Electoral Expert, International IDEA South Africa
Sara Staino, Policy Specialist - International IDEA

12.15 ***Lunch***

13.30 Civic/Voter Education and Domestic Observation
Aleida Ferreyra, Research Analyst, UNDP Bureau Development Policy
Miguel de Brito, Director, EISA Mozambique

14.00 Media Regulations, Monitoring and Support to Media Sector
Domenico Tuccinardi, Senior Project Manager, International IDEA

14.30 Assistance to Political Parties and to Parliaments
Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy
Aleida Ferreyra, Research Analyst, UNDP Bureau Development Policy

15.00 ***Break***

15.15 External Voting and Enfranchisement of Displaced People
Francesca Marzatico, Head, Election Support Unit, IOM Geneva
Paulo Marques, Program Coordinator, IOM Kosovo Mission

15.45 Managing Results
Paulo Tamburini, Director, Training Department of the Electoral Tribunal of Minas Gerais, Brasil

16.15 Electoral Dispute Resolutions
Adhy Aman, Programme Manager – International IDEA

16.45 ***Break***

17.00 ***Work in two groups in two different themes:***
18.00

Election, Conflict and Violence, facilitated by
Linda Maguire, Election Advisor, UNDP Bureau Development Policy
Siphosami Malunga, UNDP Regional Center, Joburg

Out of Country Voting and Enfranchisement of Displaced People
Paulo Marques, Program Coordinator, IOM Kosovo
Francesca Marzatico, Head, Election Support Unit, IOM Geneva

Wednesday June 25

Day 3 - EC-UNDP Procedures for Programming, Identification, Formulation, Implementation and Evaluation

Moderator: Linda Maguire
Rapporteur: Francesca Marzatico

9.00 UN Resources and Services: Who does What?
Linda Maguire, Electoral Advisor, EC-UNDP Task Force
Volker Welter, Senior Procurement Advisor, UNDP Procurement Support Office

9.30 EC Resources and Services: Who does What and the Role of the Joint EC-UNDP Task Force
Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

10.00 EC Project Approach: Sector Approach, Budget Support, Pool Funding
Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

10.30 **Break**

10.45 EC-UNDP Operational Guidelines for the Implementation of Electoral Assistance Projects
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UNDP Brussels Office

11.30 **Plenary Presentation: Post Elections by Sara Staino, Policy Specialist- IDEA**

Work in Two Groups: Post Elections and Formulation Exercises

The Zambian Case Facilitated by
Michael Soko, Senior Governance Advisor
Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid

The Nigerian Case Facilitated by:
Alberic Kacou, UNDP Resident Representative and UN Resident Coordinator Nigeria
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

13.00 **Lunch**

14.30 EC-UNDP Contractual Arrangements: Avoiding the Traps
Pierre Harze, Deputy Director UN/UNDP Brussels Office

15.45 Global Tools: ACE and BRIDGE – How to use and benefit from them from the field
Stina Larsrud, Policy Specialist, International IDEA

16.15 **Interactive clinics between EC and UNDP Staff**
17.15 **Works in two Groups facilitated by:**
Pierre Harze, Deputy Director UN/UNDP Brussels Office
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

Francesco Torcoli, Election Specialist, Directorate for Quality Support, EuropeAid
Veerle Smet, Governance Advisor, EC Delegation Benin

Non EC-UNDP staff to choose one group if interested

Thursday June 26

Day 4: Technological Innovation in the Electoral Process: Voter Registration and Electronic Voting

Moderator: Fabio Bargiacchi
Rapporteur: Sara Staino

9.00 Cross-Cutting Issues: Embracing Appropriate Technology
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

9.30 Voter Registration Methodologies
Domenico Tuccinardi, Senior Project Manager – International IDEA

10.00 Voter Registration issues in the SADC Areas
Belinda Musanhu, Senior Programme Officer, EISA

10.45 **Break**

11.00 Testing the Voter Register – Case Study Mozambique
Miguel de Brito, Director, EISA Mozambique

11.30 Voter Registration – Case Study Zambia
Brown Kasaro – Director of the Voter Registration Department, Election Commission Zambia
Michael Soko, Senior Governance Advisor, UNDP Zambia

12.15 Voter Registration – Case Study Brazil
Paulo Tamburini – Director, Training Department of the Electoral Tribunal of Minas Gerais, Brasil

13.00 **Lunch**

14.30 Voter Registration – Case Study Mozambique
Felisberto Naife, Director, Technical Secretariat of the Administration of Elections, Mozambique

15.15 Electronic Voting Systems
Domenico Tuccinardi, Senior Project Manager – International IDEA

15.45 Introduction of Electronic Voting Machines – The Brazilian case + Discussion
Paulo Tamburini – Director, Training Department of the Electoral Tribunal of Minas Gerais, Brasil

16.30 **Break**

16, 45 **Work in two Groups**

18.00

Voter Registration and Synergies with Civil Registry facilitated by:
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office
Felisberto Naife, Director, Technical Secretariat of the Administration of Elections, Mozambique
Miguel de Brito, Director, EISA Mozambique

Electronic Voting, facilitated by:
Paulo Tamburini - Director, Training Department of the Electoral Tribunal of Minas Gerais, Brasil
Domenico Tuccinardi, Senior Project Manager -International IDEA
Brown Kasaro - Director of the Voter Registration Department, Election Commission Zambia

Friday June 27

Day 5: Costs of Elections, Project Budgeting and Procurement, Recap and Recommendations

Moderator: Fabio Bargiacchi
Rapporteur: Paulo Marques

9.00 The UNDP Procurement Support Office
Poul Muller, Senior Procurement Advisor, UNDP Procurement Support Office
Karen Hong, Procurement Advisor, UNDP Procurement Support Office

9.30 Procurement Planning: The Big Picture
Karen Hong, Procurement Advisor, UNDP Procurement Support Office

10.15 **Break**

10.30 Practical Demonstration of Electoral Material
Poul Muller, Senior Procurement Advisor, UNDP Procurement Support Office
Karen Hong, Procurement Advisor, UNDP Procurement Support Office

11.00 UNDP Election Procurement Planning: Risks and Challenges
Poul Muller, Senior Procurement Advisor, UNDP Procurement Support Office
Karen Hong, Procurement Advisor, UNDP Procurement Support Office

11.30 Practical Demonstration of Electoral Material
Poul Muller, Senior Procurement Advisor, UNDP Procurement Support Office
Karen Hong, Procurement Advisor, UNDP Procurement Support Office

12.00 Procurement of Material for Biometric Voter Registration: Case studies DRC, Togo and Conakry
Poul Muller, Senior Procurement Advisor, UNDP Procurement Support Office
Karen Hong, Procurement Advisor, UNDP Procurement Support Office
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

12.45 **Lunch**

14.15 **Work in Two Groups on two different themes:**

Cost or Elections and Electoral Procurement
Procurement Risks and Challenges
Facilitated by:

Volker Welter, Senior Procurement Advisor, UNDP Procurement Support Office
Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy

Karen Hong, Procurement Advisor, UNDP Procurement Support Office
Fabio Bargiacchi, Senior Electoral Assistance Advisor, UN/UNDP Brussels Office

15.30 Open Discussion: Revisit some of the topics selected by participants from previous days
Linda Maguire, Electoral Advisor, UNDP Bureau Development Policy
Sara Staino, Policy Specialist, International IDEA

16.00 Recommendations and Evaluation of the Training Course

16.30 Closure
Pierre Harze, Deputy Director, UN/UNDP Brussels Office